

## - Guideline -

<b>Purpose of the Regulation</b>	Establishment of the company's information security policy and objectives
<b>Responsabler</b>	Management
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## Table of Contents

1	Purpose.....	4
2	Scope.....	4
3	Our Information Security Objectives.....	4
4	Our Information Security Management System.....	6
5	Our shared Responsibility .....	6
6	Update, Entry into Force.....	6

## Implico Information Security Policy Statement

As a leading IT solution provider of value-added services and integrated products in the process industry in the downstream sector, Implico attaches great significance to the security and protection of information.

For us, information security means that:

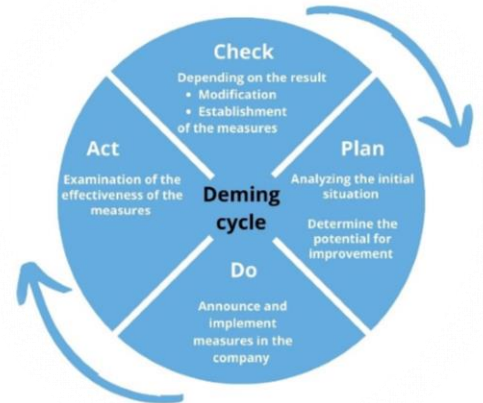
- our customers and employees should be able to use all the information required by business processes with minimal interruption or interference. This includes both our internal information and information on customers and third parties that is processed in our systems;
- we will maintain the integrity of this information and will protect its correctness and completeness against unwanted changes;
- the confidentiality of this information is preserved and information of our customers, employees and third parties as well as electronic communication will be secured against unwanted disclosure;
- we adhere to regulatory and legal requirements in order to ensure the company's compliance with respect to the relevant national and international laws and to fulfill the corresponding requirements;
- we manage the security of information on the basis of our risk management method;
- business continuity management and measures counteract interruptions in business processes and protect critical business processes against the effects of major disruptions or disasters. Business continuity plans are regularly checked and updated.
- our employees develop and extend the knowledge required for the protection and security of information through regular education, training sessions and awareness measures;
- all actual or suspected breaches of information security are reported to the respective responsible parties (especially Incident Response) and are investigated and tracked by them;
- we strictly guarantee, through a role-based access plan, that customers, employees and third parties only have access to information that they require in the context of their work, and that information is protected against unwanted access;
- guidelines, instructions, and procedures will be made available on a platform to our employees, in order to effectuate the information security policy;
- the parties internally responsible for information security continuously enhance the ISMS. This also includes the direct responsibility for conducting internal audits and the updating of relevant guidelines, instructions, and procedures;
- all Implico employees will comply with information security policy. The managers are responsible for implementation and compliance within their respective units.

The Board of Directors of Implico GmbH has approved this information security policy and made it available to all interested parties.

# 1 Purpose

Implico is a leading IT solution provider, playing a vital role in the downstream industry as a provider of value-added services and integrated products in the process industry. Our customers rely on our performance and reliability. Considering the increasing integration of IT systems into our business operations and those of our customers, information security is of utmost importance for the smooth and efficient execution of business processes. It is essential to protect the information of our customers, employees, and our company from potential risks, and to maintain and improve the functionality of the information and communication systems. Negative business impacts and associated costs should be minimized, thereby ensuring the success and reputation of Implico sustainably. This includes the protection of our know-how and knowledge within the company.

Against this background, Implico has decided to implement, maintain, and continually improve an ISMS (Information Security Management System). This information security policy provides the framework for the ISMS and defines the objectives that all measures relating to the security and protection of information should follow.



# 2 Scope

This Information Security Policy and all its subordinate documents apply, within the scope of the ISMS, to all employees of Implico GmbH - regardless of their location of work – as well as (where applicable) to external service providers and suppliers. The certification relates to the development, integration, and operation of applications for the optimization of logistics and business processes for oil and gas companies in the downstream sector. The scope is further specified in the "Information Security Policy". Implico, Inc. (USA) and Implico B.V. (Netherlands) are out of scope.

# 3 Our Information Security Objectives

The interaction of the following objectives is essential for our continued success as a company in the oil and gas sector, enabling us to remain competitive in the global market. Growing market demands, internal requirements, and self-imposed specifications focus on confidentiality, integrity, authenticity, and, finally, availability as central objectives that are indispensable for our business operations and further development. Implico's information security objectives are specifically:

## Availability

*Information is available at the right time and in the right place.*

From our quality and performance standards and from contractual obligations, we must ensure that all operationally necessary data and information are available to ensure smooth business operations for our customers and for Implico itself. Due to the increasing demands on availability, especially from the customer side, one of Implico's constant objectives is to maintain and continuously improve the availability of data and information.

## Integrity

*Information and Data are intact.*

Based on our performance and quality claims and from contractual obligations, we have both an interest and an obligation to ensure the accuracy, completeness, and traceability of information. Information in the oil and gas industry is particularly sensitive, so as a key player, Implico must ensure and expand the integrity of this information to continue to act as a competent and trustworthy service provider for customers in this industry.

## Confidentiality

*Information is accessible only to authorized persons.*

Regarding information security, one of Implico's objectives is to ensure and continually improve the confidentiality of information at a high level. This arises from contractual requirements and also from our economic interests. The unique features of our products on the market require special protection, especially in view of the desired global company growth and the associated risk of industrial and economic espionage.

## Authenticity

*Information is generated by the indicated source.*

Due to increasing globalization, a larger number of participants (customers, employees, and third parties), and increasingly (purely) technical communication channels, the requirements regarding authenticity and proof of identity have become central. The continuous optimization of processes and measures to ensure the authenticity of actors, information, and other objects in Implico's business environment is essential to maintain and expand existing trust.

## Knowledge and Participation of all Stakeholders

Since these four objectives are of central importance to the company, another and fifth objective is that the knowledge of information security, the implementation of guidelines and processes, and living these objectives are actively supported by all customers, employees, and suppliers of Implico.

## 4 Our Information Security Management System

Implico has an ISMS aligned with DIN ISO / IEC 27001.

The scope of the ISMS is specified in the "Information Security Policy" in its respective valid version. Roles and processes are defined for the ISMS, and responsible persons are named.

New processes and technologies, new threats and dangers, legal changes, changed customer requirements, and the further growth of Implico necessitate a continuous review and improvement process. To establish this process permanently, guidelines, processes, and regulations for information security must be regularly reviewed, possibly revised, and improved. All measures to maintain and improve information security must be audited regularly. The ISMS is subject to regular evaluation by senior management and must be continuously improved.

## 5 Our shared Responsibility

The basis for the successful implementation and design of our information security objectives is their integration into our values and norms and into all daily routines and activities at Implico. This requires the support of the management but also includes the active participation of all employees.

Together, we all bear significant responsibility for the correct handling of information and information technologies, from creation, transmission, storage, and processing to destruction. The technologies and necessary resources are provided by the management, employees are supported by qualification and sensitization measures to be able to adhere to our information security objectives.

In this way, we jointly make a decisive contribution to Implico being perceived as a trustworthy and reliable business partner and continuing to operate as a competitive market participant. In addition, we ensure that our corporate values are protected, that future business operations are secured in the long term, and that Implico remains the leading IT solution provider in the downstream sector.

## 6 Update, Entry into Force

As part of the further development of information security as well as technological or organizational changes, this document is regularly reviewed for the need for adjustments or additions.

This document comes into effect with its release and is to be applied from the date noted on the cover page. Employees must be made aware of the changed regulations in an appropriate manner.